

# VEBA Policies

## Contents

Introduction .....	1
Rules of Play .....	1
Scoring.....	2
Team Membership .....	2
Conduct .....	3
Meetings .....	3
Fines .....	3
Role of Captains .....	4
Key Dates.....	4
Honour Roll .....	4
League Finances .....	5
Playoffs.....	5
End of Season Party .....	5
Trophies.....	6
Tournaments .....	6
Resources .....	7
Other? .....	7

## Introduction

This is a companion document to VEBA's Constitution and Bylaws. It is intended to help captains and teams understand VEBA rules of play and how the league operates. This is a living document that is updated when changes are made as a result of successful motions, either at AGMs or Captains meetings.

## Rules of Play

VEBA follows **BCA rules**, with the following exceptions:

- Scratch off the break – cue ball can be placed anywhere on the table (not just the kitchen)
- Coaching is a foul – whether or not advice is requested, if other team members tell a player what to do while they are playing, this is coaching and it is a ball-in-hand foul

**Commented [Houston, 1]:** BCA rules and exceptions adopted at 2023 AGM.

- Un-sportsmanlike conduct – is a loss of game (see also Conduct)
- Push shot – the push shot rule **only** applies when you cannot put a chalk between two balls
  - You can avoid a push shot using a 45 degree angle or a draw shot
  - If the cue ball goes beyond the center of where the object ball was sitting when contact was made, it is a push shot
  - You **must** call a referee to watch and call push shots

## Scoring

At least one person per team must be identified as the CompuSport scorekeeper. Teams are also required to maintain **paper score sheets** as a backup, to be produced when / if required.

The league uses a **17-point handicap system**:

- New female players whose skill level is unknown have a starting handicap of 6
- New male players whose skill level is unknown have a starting handicap of 7
- There is a **2-point handicap penalty bonus** for every 5-point difference between team handicaps
- **For default games**A:
  - Leave the player name BLANK in CompuSport (write DEFAULT on paper score sheets)
  - Default handicap = 10
  - Default score = 5
  - Non-default player score = 12
  - Default against default = both zero
- This scoring solution still gives 7 points net to the non-default player, but eliminates the need to manually update 7-0 scores in CompuSport
- Defaults don't count for the individual player's handicap, but they add to the team's points.

**How to score when the 8-ball is sunk out of turn:**

- When the 8-ball is sunk out of turn, the player sinking the 8-ball loses
- The winner gets 10 points, **plus** 1 point for each of the losing player's balls still on the table

## Team Membership

Players who wish to change teams must do so before December 31. After December 31 each year, players cannot transfer teams. However, teams can recruit **new** players anytime.

**Commented [Houston, 2]:** Adopted at 2018 AGM.

**Commented [Houston, 3]:** Adopted at 2022 AGM.

**Commented [Houston, 4]:** Adopted at 16Oct2022 Captains meeting.

**Commented [Houston, 5]:** Discussed at 26Nov2023 Captains meeting.

## Conduct

League members are expected to conduct themselves in a sportsmanlike manner. To ensure a positive atmosphere for play, the league has adopted the following **conduct policy**:

Commented [Houston, 6]: Adopted at 2022 AGM

- Aggressive or threatening behaviour is a conduct violation
- Aggressive or threatening behaviour is defined as yelling, making threats, or other behaviour that intimates, or makes the target feel unsafe
- Targets include both other players and venue staff
- 1<sup>st</sup> offense, player is expelled from the match
- 2<sup>nd</sup> offense, player is suspended for one month
- 3<sup>rd</sup> offense, player is suspended for the season
- Actual physical assault on other players or venue staff is automatic suspension for the season
- Anyone wishing to return to the league after suspension for the season must be voted on by Executive and Captains

## Meetings

Captains meetings will be held at the call of VEBA Executive.

Captains **must** attend Captains meetings and AGMs, or find a delegate from their team to attend on their behalf.

Failure to attend a Captains meeting or AGM will result in a fine of \$25 per missed meeting (see Fines).

Meetings are run based on Roberts Rules of Order – if you wish to propose a change to how the league operates, you must bring a motion to a Captains meeting or AGM to be voted on by the league.

## Fines

Fines of \$25 per offense are levied for:

- Missing Captains meetings or AGMs – every team in the league must be represented
- Failing to pay league dues by the deadline date
- Failing to pay fines within 1 month

When a team accrues 3 or more fines, the captain is required to step down and be replaced by another member of their team. When this happens, the team is still required to pay all fines.

**If fines are not paid by playoffs, the team cannot participate in playoffs until the fines are paid.**

Teams with outstanding fines cannot be registered, nor can any player on the team at the time of the fines. In that event, the fines are pro-rated for each player, who can pay their share of the fines and then

register for league play. (E.g., a \$25 fine with 10 players would be \$2.50/player.) Pro-rated fines would include spares only if they are registered with a specific team. Does not apply to floating spares.

**Commented [Houston, 7]:** Discussed at 26 Nov 2023 Captains meeting.

## Role of Captains

Captains are responsible for:

- Ensuring they have enough team members attend to play their matches
- Tracking the score for the match (unless the team has another designated scorekeeper)
  - Scores must be maintained on a paper score sheet **and**
  - Scores must be entered in CompuSport
- Attending Captains meetings and AGMs
  - If captain is unable to attend, must identify a delegate to attend on their behalf
- Collecting league fees from their team members and submitting fees to the league Treasurer
- Getting team members to provide registration information, and to sign an annual roster
- Acting as liaison between the league and their team members (e.g., pass on information)

## Key Dates

**September** – League generally starts in mid-September. Play may be suspended for major tournaments (e.g., Islands in November, Penticton in February) and for holidays (there is no play from mid-December to early January).

**March / April** – Playoffs will generally start in late March or early April, depending on the season schedule.

**May** – AGM will be held in May of each year.

**May / June** – End of season party will be held in late May or early June, after the AGM each year.

**June** – Islands Tournament – teams of 10 players from each Island league compete for glory. VEBA pays the stick fees for a team to compete, but do **not** cover travel costs (travel costs are up to individual players). The League Liaison selects and organizes the team.

**November** – CCS Tournament – individuals, teams, and scotch doubles events. Individuals and teams pay their own fees to participate in CCS tournaments.

**January / February** – CCS Tournament – as above, players pay their own fees to participate.

## Honour Roll

To be voted onto the VEBA Honour Roll, VEBA members must meet the following criteria:

- They have served as a team captain

- They have served on the Executive for a full term (two years, voted in at an AGM)
- They have played on a VEBA tournament team
- They are a league member in good standing
- They are nominated for the Honour Roll
- They are voted on by a majority of league members to join the Honour Roll at a league banquet / end of season party

VEBA members who are voted onto the Honour Roll do not pay individual player fees (\$10/player above 7 players).

All VEBA members are required to pay non-refundable party fees, including Honour Roll members.

**Commented [Houston, 8]:** Is it 7 players or 8 players? I had it in my notes as 8, but Tina maintains is 7...

## League Finances

The Treasurer maintains the league's finances, subject to the following rules:

- The Treasurer, President and Vice President all have signing authority
- All cheques require at least two signatures
- The league is **not** able to use eTransfer (in or out) as that voids the two signature rule
- The league must keep a contingency amount of at least \$4,000 in the VEBA bank account
- Any new expenses over \$500 require approval by league captains
- League funds may **not** be used to fund cash prizes for league tournaments
- Executive members are provided with \$100/person for an annual Executive dinner – this includes all league Executive members, our Webmaster, and our CompuSport Liaison
- The league supports the annual Santa's Anonymous tournament with a \$200 liquor store gift card, and approximately \$50 in CompuSport fees to administer the tournament

**Commented [Houston, 9]:** Adopted at 2022 AGM.

## Playoffs

To qualify for playoffs, players must have played in 30% of matches.

Spares are allowed to participate in playoffs, under the following conditions:

- Spares must have played in 30% of matches on any one team or combination of teams
- Spares are allowed in playoffs only where the team would otherwise be playing shorthanded
- The spare's average must be 8.5 or less.

**Commented [Houston, 10]:** Confirmed at 19Apr2023 Captains meeting.

**Commented [Houston, 11]:** Adopted at 2023 AGM.

## End of Season Party

After each year's AGM, the league will hold an end-of-season party to celebrate. Each team will identify a representative to help plan the party.

## Trophies

To qualify for trophies, players must have played in 60% of matches. The league provides trophies for the following achievements:

- 1<sup>st</sup> place team – individual keeper trophy for each team member (who qualified for playoffs)
- Most improved – based on start of season handicap vs. end of season handicap
- High average overall
- Rookie of the Year – new player to the league with the highest handicap

**Commented [Houston, 12]:** Confirmed at 19Apr2023 Captains meeting.

**Commented [Houston, 13]:** Adopted at the 2022 AGM.

## Tournaments

Criteria for participation on VEBA's tournament teams were established to allow more VEBA members to get tournament experience. These criteria are also intended to encourage VEBA members who want tournament experience to run for the League Liaison role.

**Commented [Houston, 14]:** Adopted at 5Mar2023 Captains meeting.

Criteria for Islands tournament team members are as follows:

- 10-member team, generally with 1 or more spares
- Based on pre-playoff standings
- 6-8 high average players
- 4-5 mid-range players
- At least 3 female players (required by tournament)
- League Liaison is a team member by right – shares a spot with a mid-range player, unless Liaison qualifies as a high average player, or is needed as a full spare
- Willing to pay own travel costs
- Preference to players previously on the VEBA team, who are reliable
- League members in good standing
- Must have qualified for playoffs
- Recent Executive service a consideration

Criteria for Provincials tournament members are as follows:

- 12-member team, generally with 2 or more spares

- Same criteria as above, adjusted for 13-14 team members, e.g.:
  - 7-9 high average
  - 5-6 mid-range
  - At least 4 female players (required by tournament)
- All other criteria listed above for Islands teams apply

## Resources

**Roberts Rules Cheat Sheet** - <https://www.boardeffect.com/blog/roberts-rules-of-order-cheat-sheet/>

**Roberts Rules on Elections** - [https://westsidetoastmasters.com/resources/roberts\\_rules/chap12.html](https://westsidetoastmasters.com/resources/roberts_rules/chap12.html)

## Other

*If there are additional topics this document should contain, please send your additions to the VEBA Secretary.*